

ADVANCED REPORT WRITING©¹

A One Day Training Course for Consulting Arboriculturists Available to both Private Sector Arboriculturists & LA Tree Officers

Aims:

To provide training on how to construct Expert Reports that are Compliant with Part 25 of the Civil Procedures Rules; and how to construct Proofs of Evidence for Planning Inquiries

Learning Outcomes: The learners will:

1. Understand how to construct a P35 Compliant Report
2. Understand the Expert's Duty to the Court
3. Understand the meaning of objectivity and impartiality
4. Be aware of what cross-examination entails
5. Understand how to construct a Planning Proof of Evidence
6. Receive model report / proof templates

Course Outline:

- ❖ The Civil Procedures Rules & the Expert's Duty to the Court
- ❖ What is a Part 35 Compliant Report?
- ❖ Constructing the Expert Report
- ❖ Undertaking the Investigation & setting out the results
- ❖ Writing your opinion & conclusions
- ❖ Evidence in Chief & Cross Examination

- The Planning Inquiry Rules & the duty
- Constructing a Proof of Evidence
- What evidence should be included
- Logical sequence of Evidence
- Conclusions & Recommendations

Delivery:

The course will be delivered as a series of Socratic style sessions that allow for continual interaction between trainer and learners. Interaction is positively encouraged and is part of the assessment.

Frequent comfort breaks are scheduled because the sessions deliver a lot of detailed information and breaks facilitate assimilation of the information, and prepare the learners to engage in the following session relatively fresh.

The practical exercises will be done in groups, the composition of which will be decided on the day. Each group will have an appointed facilitator.

¹ This course is the intellectual property of Dr Dealga P O'Callaghan

A certificate of successful completion will be issued to each learner upon completion of the course.

Location:

The course can be delivered at the place of work or at a venue local to the place of work.

Trainer:

The trainer is Dr Dealga O'Callaghan, FICFor., F.Arbor.A., Dr O'Callaghan is a Chartered Arboriculturist and has over 20 years experience of giving evidence in the English, Irish, Manx Courts, and over 25 years experience on Planning Inquiries.

Continuous Professional Development

The course has a value of **6 hours of CPD**.

Cost

The cost of the course is charged on a per head basis with a minimum number of 10 attendees.